



# Child Care Connections

*Purchase Area Development District  
Child Care Resource & Referral*

January - March 2007

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## Transitioning To Kindergarten

Now is the time to help children transition to Kindergarten. Below are just a few ideas that were taken from <http://users.stargate.net/~cokids/transition.html> that may be helpful in transitioning the children from your child care center or home into Kindergarten.

- Have a photo album of the new school available in the preschool room. Pictures might include the front entrance, the school bus (inside and out), cafeteria, playground, class pet, pictures of teachers.
- Arrange a class field trip to kindergarten. You could have the children go to the auditorium where the principal gives a short welcome. Then ask other students, such as third or fourth graders to act as tour guides to show the children different parts of the school. They get to spend time in the Kindergarten rooms, go to the gym and play for a few minutes, walk through the library, and end up in the cafeteria where the children walk through the line and get milk and cookies.
- Contact your school district to find out when they will offer Kindergarten screenings. Have copies of Open House notices and screening announcements available for parents when they sign their child in and out of child care each day. Post them on parent bulletin boards.
- Be sensitive to the 'systems change' that preschool parents go through as the Kindergarten process starts. Teacher sensitivity is very important to help the parents to usher into the next 'stage.'
- Read a lot of books to the children about going to kindergarten.
- Alumni Visits: Have a few children who were enrolled last year in your center or home but who are in Kindergarten this year come back to come back and tell the children about Kindergarten. This could be done as an after-school activity when your school-age students get off the bus.
- You may consider playing school for a week. Bring individual desks into the room, request that children raise their hands to speak or to go to the bathroom, introduce them to worksheets, have them line up to go outside, pledge allegiance, etc.
- Visits by both receiving and sending teachers to classrooms. Communication about the strengths of individual children is very important.

For more information about transitions, log onto <http://users.stargate.net/~cokids/transition.html> or go to [www.transitiononestop.org](http://www.transitiononestop.org), or contact Beth Carrico the PADD office.

***Thank you! Thank you! Thank you!***

The PADD / CCR&R thanks the following community partners for co-sponsoring child care trainings this quarter:

***Healthy Start in Child Care  
Wingo Family Resource Center  
Paducah - McCracken Co. Family  
Resource Centers***

**Would you like technical assistance with**

- √ regulations,
- √ curriculum,
- √ environment?

If so, call the PADD office at  
270-247-7171 or 1-877-352-5183.

**Purchase Area Development District  
Child Care Resource & Referral  
1002 Medical Drive -- P O Box 588  
Mayfield KY 42066**

**270-247-7171 or 1-877-352-5183**

**[www.purchaseadd.org](http://www.purchaseadd.org)**

**Office hours: Monday - Friday 8:00 a.m. to 4:30 p.m. and by appointment.**

Beth Carrico, CCR&R Coordinator  
Will Dee Stahr, CCR&R Specialist

beth.carrico@purchaseadd.org  
will.stahr@purchaseadd.org

Henry Hodges, Executive Director  
Jennifer Beck-Walker, Human Services Director



**Serving the Purchase Area counties of  
Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, Marshall and McCracken.**

**Check us out at [www.purchaseadd.org](http://www.purchaseadd.org) and [www.kentuckypartnership.org](http://www.kentuckypartnership.org)**

**Child Care Advisory Board**

**Quarterly Meeting: February 22, 2007 at 12:00 PM at the PADD office**

**Ballard County**  
Stephanie Hooper  
Angie Woodall

**Fulton County**  
Rick Garland

**Marshall County**  
Cathy Locke  
Melanie Thompson  
Jennifer Washburn

**Regional**  
Kathy Harcourt  
Mitzi Lisanby  
Charlie Ross

**Calloway County**  
Cindy Graves  
Michelle Hansen  
Sue Smith

**Graves County**  
Christy Irvan  
Tana Jones

**McCracken County**  
Stephen Bradley  
Frances Hamilton, Chair  
Cindy Heady  
Cindy Rodgers  
Marianna Romero

**Carlisle County**  
Julie Hook  
Angelia Lee

**Hickman County**  
Kay Allison  
Vickie Batts

Child Care Resource & Referral services are funded through a subcontract with the University of Kentucky.

## Parent Referral Services

### Purchase Area Child Care Resource & Referral Agency



270-247-7171 • 1-877-352-5183

The PADD's Child Care Resource & Referral Agency offers services to parents and families looking for child care. When a parent contacts the CCR&R office, they are given a current list of licensed and certified child care providers which meet their specific, individual needs. In addition, the CCR&R office supplies parents with child care information related to the age of the child; health, safety, and child development; STARS; and subsidy.



Kentucky Invests in Developing Success

### **Community Early Childhood Councils (CECC)**

There are 4 Community Early Childhood Councils in the Purchase Area. The purpose of each CECC is to assist agencies and individuals in forming community councils to improve the lives of children and families. The CECCs are part of the Kentucky's *KIDS NOW* initiative and receives funding from the Division of Early Childhood Development.

#### **Calloway County Early Childhood Council**

Call Jan Wilson at 270-762-7410

#### **Four River Counties**

#### **Community Early Childhood Council**

Contact the Family Resource Center in your school district

#### **Graves - Marshall**

#### **Community Early Childhood Council**

Call Jennifer Washburn at 270-527-0014

#### **McCracken County Early Childhood Council**

Call Beth Carrico at 270-247-7171

## Parent Voice

Connecting Parents to Kentucky's Legislative Decision Makers

### **What is Parent Voice?**

*Parent Voice* is a grassroots effort to connect parents and educators to Kentucky's legislative decision makers. The creation of *Parent Voice* is based on the idea that parents and early childhood educators are particularly attuned to the needs of young children and their families and can provide helpful insight to legislative decisions. However, the parents of young children and early childhood professionals are busy and advocacy efforts must be simple, straight-forward, informative, and meaningful.

### **How do I sign up for Parent Voice?**

Go to [www.parentvoice.org](http://www.parentvoice.org) and click on "Sign me up!"

### **Where can I find more information?**

Go to [www.parentvoice.org](http://www.parentvoice.org) or send your questions to [info@parentvoice.org](mailto:info@parentvoice.org).

We hope you will join in our efforts to protect Kentucky's youngest children and their families.

**Child Care Keeps Kentucky Earning & Learning!**

## **Business Basics: Reporting Requirements**

A look at child care from a business and administrative perspective

The following requirements are stated in the licensing regulations and apply to all licensed child care programs:

Report to the Cabinet for Health & Family Services within **24 hours** from the time of discovery:

- a. Communicable disease to the local health department;
- b. An accident or injury to a child that requires medical care or results in death;
- c. An incident that results in legal action by or against the child care facility that affects a child or staff person; and
- d. An incident involving fire or other emergency.

An incident of child abuse or neglect shall be reported to the Cabinet. It is State law that any incident of suspected abuse and/or neglect be reported.

A change of Director shall be reported to the Cabinet within **1 week**.

Written notification of the following shall be made to the Cabinet to allow for approval **before** implementation:

- a. Change of ownership;
- b. Change of location;
- c. Increase in capacity;
- d. Change in hours of operation;
- e. Change of services in the following categories:
  1. Infant;
  2. Toddler;
  3. Two (2) years to school-age;
  4. School-age;
  5. Nighttime care;
  6. Transportation; or
  7. Addition of a room, wing, or building to a facility's usable space.



Keep a record of all written documentation and phone calls for future reference.

Send us your suggestions about ***Parent Handbooks***.

In the next newsletter, we will explore what the regulations say about parent handbooks, best practice, and suggestions from Directors.

Send your suggestions to [beth.carrico@purchaseadd.org](mailto:beth.carrico@purchaseadd.org).

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### ***Business Orientation Workshops***

Tuesday at 3:00 p.m. in Mayfield  
Thursday at 9:00 a.m. in Paducah

Call the PADD office for more information and workshop location...270-247-7171 or 1-877-352-5183

## Classroom Connections

Information you can use in the classroom

### *Biting at the Center*

Taken from ExchangeEveryDay ([www.exchangeeveryday@ccie.com](http://www.exchangeeveryday@ccie.com))

Below are suggestions for responding to biting that include the following changes to the room environment:

**1. Analyze the room environment, schedule, routines, & expectations of children / staff to minimize:**

- Congestion
- Child waiting
- Child boredom
- Competition for toys and materials
- Confusion and disorder
- Child frustration
- Commotion
- Competition for adult attention

**2. Avoid large groups and break into small groups:**

- Use other spaces in the center, the playground, and walks.
- Within the room, spread out the activities and the staff to avoid bunching up.

**3. Look for ways to increase the promotion of the children's sense of security and stability:**

- "No surprises" — maintain a predictable schedule.
- Ensure prime times with the child's primary caregiver.
- Ensure warm, cozy, semi-secluded "places to be."
- Avoid staffing changes. Develop and maintain individual and group rituals.

**4. Look for ways to engage children more effectively in the environment:**

- Analyze choices perceived by children.
- Analyze the developmental appropriateness of choices.
- Provide duplications and multiple options.
- Consider whether to increase the motor and sensory choices available.

**5. Look for ways to calm children after periods of excitement:**

- Relaxed transactions
- Calming music
- Calming physical contact with caregivers

**6. Analyze grouping of children to avoid combinations that might lead to conflict or biting:**

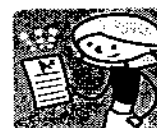
- Avoid grouping biters and likely "victims" together.
- Avoid grouping children who will compete for toys.



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### **Self Esteem of School Aged**

Taken from ExchangeEveryDay ([www.exchangeeveryday@ccie.com](http://www.exchangeeveryday@ccie.com))

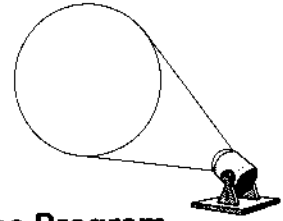


Karen Haas-Foletta and Lori Ottolini-Geno offer these ideas on helping build self esteem in a school age setting..."Self-esteem is our ability to appreciate our own personal worth. Specifically, children indicate their self-esteem to us through their ability to socialize, make friends, be a positive influence on peers, cooperate in group activities, and follow reasonable rules. A child with high self-esteem has a realistic fear of new situations, but is able to experiment with new materials and social settings with confidence, demonstrates independence, and is creative, not hesitating to share freely his/her new ideas or creations. In sharing, the child displays a sense of personal pride and feels happy in this ability."

School-age program staff have a responsibility to foster self-esteem in children in their program. We do this by:

- looking at each child as an individual
- giving children the freedom to make mistakes
- giving encouragement
- giving responsibility, expecting cooperation
- accepting children's unpleasant feelings and teaching them how to deal with them
- keeping expectations realistic
- building in opportunities for success
- giving choices
- encouraging play and having fun

# In The Spotlight



## **New Area Manager for the Audubon Child Care Assistance Program**

I would like to introduce myself, my name is Mitzi Lisanby. I am the new area manager for Audubon Child Care Assistance Program. I have been with the program since 1997. My office is located in Paducah and the telephone number is 270 575-7090.

I asked my staff to offer any suggestions to make communication better between service agents and child care providers. The list they compiled was similar for each county. The goals are to provide you with better service, accurate information and quicker response time. The following should help with this.

As you recall you received a note with your June 2006 EAV form. The Division of Child Care (DCC) has established that no payments be made until the third page of the DCC-76 is signed by the provider and returned to the service agent's local office. So please return these after you sign them. This is one way to ensure your payments are accurate. Also, DCC has told us to remind you to report chronic absenteeism timely. Any day missed beyond the 5 allowable per month is subject to be paid. When you have children absent more than the five, please report it to the service agent.

The provider termination notices that you receive from Deena Jackson-Adams notifies you when a child is no longer eligible for services. This is to help you with your records so you are paid correctly each month. Also, to cut down on being paid by a prior period adjustment, notify local service agent of child visitation with non-custodial parent, sickness, etc. The service agent has to be notified before your EAV is mailed to Owensboro. Additionally, if a child enrolls late in the month and is not on your EAV, just write the child on your EAV.

Finally, if a parent does not keep their co-pay current, the service agent again needs to be notified of that when the amount reaches \$50. Any dollar amount above \$50 is hard for us to help you recoup. We understand how valuable your time and money is to you. Being down one staff member, we are somewhat limited than previous times, but we still strive to provide good communication and service to all areas in the Purchase Region.

I hope these suggestions will help you with your ccap children. If we can assist you, call your local service agent or myself.

Mitzi Lisanby, Purchase Area Manager  
Audubon CCAP  
2855 Jackson Street, Ste 1  
Paducah, KY 42003

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*"If we are to reach real peace in this world...we shall have to begin with children."*  
Mahatma Gandhi

# Health News

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## Common Cold

by Martia York, Healthy Start in Child Care  
Marshall County Health Department

Winter brings an increase in colds. Since people stay inside more, they share their germs, including cold viruses. After recovering from a cold, the body develops immunity to that particular cold virus; unfortunately there are over 100 different viruses that can cause a "cold". Children under five have more colds than people in other age groups so childcare providers have a lot of exposure to colds.

The virus must get into the nose to cause a cold. Breathing in the air where someone else coughed or sneezed can spread the virus but the most common way is by touch. Cold virus can live outside the body for a few hours. If someone touches something contaminated with infected nasal secretions then touches their nose or eyes, they spread the cold. If the virus gets to the eye, it can pass down the tear duct into the nasal cavities where infection can occur.

Childcare providers decrease their risk by using good hand washing practices and reminding their children to do the same. By age two, children can begin to learn to cough into their elbows & dispose of tissues. They will need reminders but good health habits start early. A healthy diet, adequate sleep and reducing stress can help the childcare provider boost her immune system and decrease the risk of colds.

## The Benefits of a Medical Home

by Rita Sympson, Healthy Start in Child Care  
Purchase District Health Department

A home should be a place where children receive the things they need from the people whom they trust. In the same way, a medical home is where children receive quality health-care from a family physician, pediatrician, or other health professional that they and their parents/guardians trust. An emergency room is **not** a medical home. Emergency rooms are for true emergencies that are life threatening or may result in loss of limb. They are not for physical exams or minor illnesses (sore throats, earaches, rashes, coughs, etc).

### The benefits of a medical home are:

- The family is recognized as the principal caregiver and the center of strength and support for children.
- Children are seen by the same doctor and office staff who know the child and family.
- Questions can be answered 24 hours a day, 7 days a week.
- Care is provided in your community.
- Medicaid and KCHIP are accepted.
- Your child's health information is centralized and easy to access.

To assist families that may not have medical coverage for children in your care, have them contact the local Department of Community Based Services to determine eligibility for Medicaid or KCHIP.

**Remember, every child needs  
a medical home.**

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## Healthy Habits for a New Year

Taken from Potpourri, published by Association for Child Development

**Happy  New Year**

Rather than making broad resolutions for 2007 such as to slim down, eat better, or exercise more—as many of us tend to do this time of the year—consider making a few more specific resolutions to positively affect your health and the health of those in your family and child care.

1. Limit juice and soda
2. Ensure you are getting enough calcium
3. Get enough sleep
4. Switch your butter or margarine
5. Get enough exercise daily
6. Stop adding salt
7. Limit convenience foods
8. Eat one vegetarian meal each week
9. Recognize and reward change
10. Make half of your grains whole-grain

**Debbie Sisco, Professional Development Counselor**  
**270-534-3459**  
**[Debbie.sisco@uky.edu](mailto:Debbie.sisco@uky.edu)**

Please note the new contact information for LaDonna Butler and Debbie Sisco. We are now housed on West Kentucky Community and Technical College's campus. Our new address and phone numbers are as follows:

Kentucky Partnership for Early Childhood Services  
Allied Health Building  
WKCTC  
PO BOX 7380  
Paducah, KY 42002-7380

Debbie Sisco – 270-534-3459 and LaDonna Butler – 270-534-3456

We are located in the Allied Health Building in room 106. We invite you to come by and see us any time. Our email addresses are still the same: [Ladonna.butler@uky.edu](mailto:Ladonna.butler@uky.edu) and [Debbie.sisco@uky.edu](mailto:Debbie.sisco@uky.edu).

We are excited about continuing to serve you from our new office! We look forward to hearing from you!

**Don't forget these important dates:**

**March 15, 2007** – CDA Mini-Grants are due if you will be ready to mail your Direct Assessment Application to the Council for Professional Recognition by the June 1st Quarterly Assessment Deadline.

**April 15, 2007** is the deadline for the Early Childhood Development Scholarship if you plan to attend school this summer. Don't forget that completing the FAFSA is now part of the requirement for using the scholarship.

Please call Debbie Sisco for information about scholarship applications.



**Making Higher Education More Affordable**

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**Homemade Music Makers**

- ⇒ Encourage the children to choose an instrument from a box of homemade music makers, such as:
  - empty paper towel tubes for horns,
  - pan lids for cymbals,
  - rubber bands around empty cereal boxes for guitars,
  - gravel in empty chip cans for maracas,
  - empty coffee cans with plastic lids for drums.
- ⇒ Play some background music and invite the children to play along.

**"Office" Prop Box**

- ◆ Include items such as an old typewriter or computer (with cords cut), pads of paper, tape dispensers, old telephone, briefcases, etc.
- ◆ Bring the box into an area with small tables and chairs that the children can arrange as they choose.
- ◆ Talk with the children as they play and provide vocabulary as needed.
- ◆ Take the children on a quick trip down to the administrator's office and let them look at all the office items necessary for the administrator to do their work.

**Encourage the parents to send these recycled materials from home.**

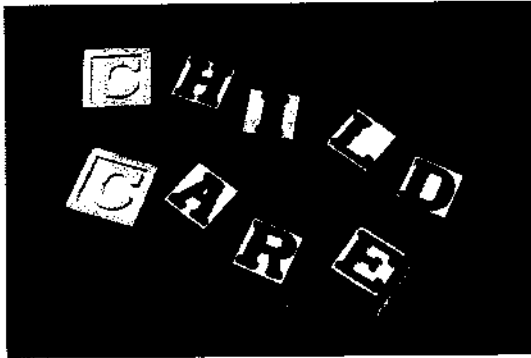
Ideas taken from *The Instant Curriculum*, now in the PADD / CCR&R library.



# STARS FOR KIDS NOW

LaDonna Butler, STARS Quality Coordinator  
(270) 534-3456

County	Level	Center / Home
BALLARD	2	Guardian Angels Child Development Center
BALLARD	3	Shelly Redfern
CALLOWAY	1	Kids' Company
CALLOWAY	1	Murray Daycare Center
CALLOWAY	1	Joyce Bucy
CALLOWAY	1	Carolyn Clendenen
CALLOWAY	2	Apple Tree School
CALLOWAY	2	Wee Care Child Development Center
CALLOWAY	2	Wee Care Too
CALLOWAY	3	MMS Kid's Company
CALLOWAY	3	Murray - Calloway County Hospital Child Care Center
GRAVES	1	Big Grannie's Daycare
GRAVES	1	Little Angels Day Care
GRAVES	1	Reba's House Home Nursery
GRAVES	1	Tiny Tots Child Care Center
GRAVES	1	Peggy Hengy
GRAVES	1	Nancy Insko
GRAVES	2	Cynthia Grass
GRAVES	3	Amy Giesbrecht
HICKMAN	2	Ms. Linda's Day Care
HICKMAN	2	Sonshine Friends Day Care
MARSHALL	2	Kids Kare Child Development Center-Draffenville
MARSHALL	3	iKids Childhood Enrichment Center
MARSHALL	4	St. Matthew Christian Preschool
MCCRACKEN	1	Farley Elementary Adventures Program
MCCRACKEN	1	Kids Incorporated Daycare Solutions
MCCRACKEN	1	Olivet Baptist Outreach Education
MCCRACKEN	1	Tracey Standridge
MCCRACKEN	1	Norma Green
MCCRACKEN	1	Georgia Cunningham
MCCRACKEN	1	Myra Lowe
MCCRACKEN	2	Building Blocks for Christ Preschool & Daycare Center
MCCRACKEN	2	Harmony Baptist PreSchool
MCCRACKEN	2	Kids Kare Child Development Center
MCCRACKEN	2	Kids Kare Too Child Development Center
MCCRACKEN	2	Kids Kare West Child Development Center
MCCRACKEN	2	Paducah Day Nursery
MCCRACKEN	2	St. Mary Elementary Early Childhood Center
MCCRACKEN	2	Western Baptist Hospital Child Development Center



## **Training Announcement!**

You may have noticed a recent change in the sign-in process for PADD trainings.

The PADD / CCR&R is expecting to soon implement a new computer system that will track training hours for child care employees. This computer system is called the *Early Care and Education Training Records Information System (ECE-TRIS)* and is being created by the Division of Child Care and Eastern Kentucky University Training Resource Center.

ECE-TRIS, in conjunction with the new regulation effecting credentialed trainers (922 KAR 2:240), will change the information that the PADD / CCR&R must gather on all training participants. Training records will be kept in the computer system by the **last four digits of the social security number** and **date of birth** of training participants. This information is being collected now on the PADD / CCR&R sign-in sheet. As the ECE-TRIS becomes available, the PADD / CCR&R will be required to gather additional data on all training participants at the time of registration. All information is kept confidential.

ECE-TRIS and training records are required by all credentialed trainers. The PADD / CCR&R will gather and record this information as a service for the providers who receive training through the PADD / CCR&R, as well as for the credentialed trainers that provide training through our agency. If you are receiving training through another source, please be advised that the trainer must hold a Kentucky Trainer's Credential and is held to the same paperwork requirements under Kentucky's new regulation affecting credentialed trainers (922 KAR 2:240).

If you have more questions and would like additional information, please feel free to contact Beth Carrico at 270-247-7171 or 1-877-352-5183, or by e-mail at [beth.carrico@purchaseadd.org](mailto:beth.carrico@purchaseadd.org).

## Individualized Training Opportunities and Quality Classroom Kits

The Purchase Area Development District / Child Care Resource & Referral is pleased to offer individualized training opportunities to licensed and certified child care providers. Resources are available in the PADD / CCR&R library. Resources must be approved by the PADD / CCR&R and checked out of the PADD / CCR&R library.

### Quality Classroom Kits

Licensed child care providers may select a Quality Classroom Kit located in the PADD / CCR&R library to be used their classroom. A provider will write an implementation plan on how they plan to implement the kit in their classroom and what the children will learn. Available kits include:

- All About Me;
- Cultural Diversity;
- Earth and Environment;
- Families;
- Health & Safety;
- Homes;
- Infant / Toddler kit (for infant and toddler teachers only); and
- Understanding Individual Differences.

The classroom kit and implementation must be completed and materials returned within 2 weeks. The cost is \$10 and 3-hours of training credit is available.

### "Caring for Infants & Toddlers" Volume 1 & 2

Licensed child care providers that work with infants and toddlers may select a training module from this resource located in the PADD / CCR&R library. The training module will be completed and an implementation plan will be written on how to implement what has been learned. Available training modules include:

- Learning Environment;
- Communication;
- Physical, Cognitive, or Social Development;
- Families;
- Positive Guidance; and
- Self-Esteem.

The module must be completed and returned within 2 weeks. The cost is \$10 and 3-hours of training credit is available.

### Thematic Units Based on Children's Books

Certified providers may select a children's book from the PADD / CCR&R library and develop a thematic unit that can be used in their certified home. Available children's books include:

- Pooh Says Please
- Maisy's Favorite Toy
- Read To Your Bunny
- Machines At Work
- Baby Dance Max's First Word
- Too Many Rabbits and Other Finger Plays
- There's A Bear In The Bath!
- Jesse Bear, What Will You Wear?
- Here Are My Hands
- If You Give A Mouse A Cookie
- Turtle Splash!

The thematic unit and implementation must be completed and materials returned within 2 weeks. The cost is \$10 and 3-hours of training credit is available.

### "Caring for Children in Family Child Care" Volume 1 & 2

Certified providers may select a training module from this resource located in the PADD / CCR&R library to be completed and write an implementation plan on how they plan to implement what they have learned when caring for children in their certified home. Available training modules include:

- Learning Environment;
- Self;
- Social Development;
- Guidance; and
- Program Management.

The module must be completed and returned within 2 weeks. The cost is \$10 and 3-hours of training credit is available.

For more information, contact  
Will Dee Stahr at the PADD / CCR&R.

PURCHASE AREA DEVELOPMENT DISTRICT  
CHILD CARE RESOURCE & REFERRAL

JANUARY 2007 - MARCH 2007 TRAINING OPPORTUNITIES

Space is limited. Please register early. On-site registration is not allowed.

DATE / TIME LOCATION	TITLE / TRAINER	LEARNER'S LEVEL	CORE CONTENT / CDA	CLOCK HOURS	COST PER PERSON
Tuesday, January 16, 2007 9 - 11 AM PADD office	<b>"An Introduction to Resources in Kentucky for Early Childhood Trainers"</b> Trainer: Will Dee Stahr This session is required for the Kentucky Early Childhood Trainer's Credential. Registration deadline: January 9, 2007	1		0	Free
Thursday, January 18, 2007 6 - 9 PM PADD office	<b>"Using The Creative Curriculum In Your Classroom"</b> Trainer: Samantha Hall After attending this training, infant, toddler and preschool teachers will be able to plan and implement curriculum activities to be used in their classroom based on the <i>Creative Curriculum</i> . ***Continuing Education Units (CEUs) are available through Murray State University*** Registration deadline: January 11, 2007	3	Core Content: Learning Environments & CDA Subject: 1, 2	3 .3 CEU available	\$10
Saturday, January 20, 2007 8 AM - 3 PM PADD office	<b>"Orientation for Early Care &amp; Education Professionals"</b> Trainer: Cindy Graves Health, Safety, Sanitation, Child Abuse; and Recommended Practices. Mandatory training for all new licensed and certified child care staff. Registration deadline: January 13, 2007	1	CDA Subject: 1, 2, 3, 8	6	\$25
Saturday, January 20, 2007 8 AM - 3 PM American Red Cross office 120 N. 9th St., Mayfield KY	<b>Adult / Infant / Child CPR / 1st Aid Certification</b> Class size is limited to a minimum of 6 participants and a maximum of 12 participants on a first come, first serve basis. You must register in advance. On-site registrations or substitutions are not allowed. A portion of the cost is subsidized by the PADD / CCR&R. Registration deadline: January 13, 2007				\$25
Tuesday, January 23, 2007 6 - 9 PM PADD office	<b>"Preparing for Emergencies"</b> Trainer: Marla York Child care providers can help keep themselves and the children they care for safe by preparing for emergencies. Some situations most likely to occur in Western Kentucky will be discussed along with specific ways to prepare. Registration deadline: January 16, 2007	1	Core Content: Health, Safety, Nutrition CDA Subject: 1	3	Free each center may register 3 staff.
Saturday, January 27, 2007 8 AM - 3 PM PADD office	<b>"Lessons for Little Learners"</b> Trainer: Nona Bazzell Especially for infant and toddler teachers, this training will cover infant and toddler development, as well as planning and activities that promote development. Registration deadline: January 20, 2007	1	Core Content: Child Growth & Development CDA Subject: 1, 2, 3, 8	6	\$20
Thursday, February 1, 2007 6 - 9 PM PADD office	<b>"1-2-3 Magic"</b> Trainer: LaDonna Butler Learn about guidance and discipline techniques that are easy to put into practice. Registration deadline: January 25, 2007	2	Core Content: Learning Environments & CDA Subject: 2, 3, 8	3	\$10
Saturday, February 3, 2007 8 AM - 3 PM PADD office	<b>"Back To Basics"</b> Trainer: Betty Diles Discover how learning occurs through materials used for play such as blocks, puzzles and more. Registration deadline: January 27, 2007	2	Core Content: Learning Environments & CDA Subject: 1, 2	6	\$20
Tuesday, February 6, 2007 9AM - 12PM PADD office	<b>"STARS for KIDS NOW Overview"</b> with LaDonna Butler This is the required Overview for participating in the STARS for KIDS NOW program. Registration deadline: January 30, 2007				Free
Tuesday, February 6, 2007 6 - 9 PM PADD office	<b>"Children's Oral Health Issues"</b> Trainer: Rita Symson This training is an overview of children's oral health issues, including dietary habits, proper oral care, and activities for children that encourage good oral health. Registration deadline: January 30, 2007 Co-sponsored by <i>Healthy Start in Child Care</i>	1	Core Content: Health, Safety, Nutrition CDA Subject: 1	3	Free each center may register 3 staff.
Thursday, February 8, 2007 6 - 9 PM PADD office	<b>"Moving On Up: Transitioning Between Settings"</b> Trainer: Samantha Hall Plan for transitions by linking children's current development and teaching strategies with those of the next educational setting. ***Continuing Education Units (CEUs) are available through Murray State University*** Registration deadline: February 1, 2007	3	Core Content: Learning Environments & CDA Subject: 2, 3, 8	3 .3 CEU available	\$10

PURCHASE AREA DEVELOPMENT DISTRICT  
CHILD CARE RESOURCE & REFERRAL

JANUARY 2007 - MARCH 2007 TRAINING OPPORTUNITIES

Space is limited. Please register early. On-site registration is not allowed.

DATE / TIME LOCATION	TITLE / TRAINER DESCRIPTION / REGISTRATION DEADLINE	LEARNER'S LEVEL	CORE CONTENT / CDA	CLOCK HOURS	COST PER PERSON
Saturday, February 10, 2007 8 AM - 3 PM PADD office	<b>"Orientation for Early Care &amp; Education Professionals"</b> Trainer: Cindy Graves Health, Safety, Sanitation; Child Abuse; and Recommended Practices. Mandatory training for all new licensed and certified child care staff. Registration deadline: February 3, 2007	1	CDA Subject: 1, 2, 3, 8	6	\$25
Saturday, February 10, 2007 8 AM - 3 PM American Red Cross office 120 N. 9th St., Mayfield KY	<b>Adult / Infant / Child CPR / 1st Aid Certification</b> Class size is limited to a minimum of 6 participants and a maximum of 12 participants on a first come, first serve basis. You must register in advance. On-site registrations or substitutions are not allowed. A portion of the cost is subsidized by the PADD / CCR&R. Registration deadline: February 3, 2007	1	Core Content: Learning Environments & CDA Subject: 1, 2	6	\$20
Saturday, February 17, 2007 8 AM - 3 PM PADD office	<b>"Dream It... Theme It"</b> Trainer: Nona Bazzell Thematic units can be built on almost any subject. Great for classroom teachers. Registration deadline: February 10, 2007	1		0	Free
Tuesday, February 20, 2007 9 - 11 AM PADD office	<b>"An Introduction to Resources in Kentucky for Early Childhood Trainers"</b> Trainer: Will Dee Stahr This session is required for the Kentucky Early Childhood Trainer's Credential. Registration deadline: February 13, 2007	2	Core Content: Family & Community Partners CDA Subject: 4	3	\$10
Thursday, February 22, 2007 6 - 9 PM PADD office	<b>"The Diverse Family"</b> Trainer: Kathy Harcourt This training will focus on how different families are today discussing single parent families, blended families, and cultural differences. We will discuss ways to appreciate the differences and incorporate them into your program. Registration deadline: February 15, 2007	1	Core Content: Learning Environments & CDA Subject: 1, 3	6	\$20
Saturday, February 24, 2007 8 AM - 3 PM PADD office	<b>"Learning The Importance of Routine, Structure, &amp; Transition"</b> Trainer: Steve Givens Tips and tricks for following established routines for adults and children. Registration deadline: February 17, 2007	1	Core Content: Learning Environments & CDA Subject: 1, 2, 3, 8	3	Free each center may register 3 staff
Tuesday, February 27, 2007 6 - 9 PM PADD office	<b>"Early Childhood Standards &amp; Parent Guides"</b> Trainer: Cindy Graves This training covers the critical knowledge and skills learned in the early years. The content is intended to support parents and professionals in planning experiences that promote children's development. Free Parent Guides to the Early Childhood Standards will be available. Registration deadline: February 20, 2007 <b>Co-sponsored by the Wingo Family Resource Center</b>	3	Core Content: Family & Community Partners CDA Subject: 4	3	\$10
Saturday, March 3, 2007 8 AM - 3 PM American Red Cross office 120 N. 9th St., Mayfield KY	<b>Adult / Infant / Child CPR / 1st Aid Certification</b> Class size is limited to a minimum of 6 participants and a maximum of 12 participants on a first come, first serve basis. You must register in advance. On-site registrations or substitutions are not allowed. A portion of the cost is subsidized by the PADD / CCR&R. Registration deadline: February 24, 2007	1		3	\$25
Thursday, March 8, 2007 6 - 9 PM PADD office	<b>"Empowering Families"</b> Trainer: Samantha Hall Learn why and how to assist families in making their own decisions, accessing services, finding their own resources, and becoming independent. ***Continuing Education Units (CEUs) are available through Murray State University*** Registration deadline: March 1, 2007	3		3 CEU available	
Saturday, March 10, 2007 8 AM - 3 PM Location to be announced	<b>Kentucky Early Childhood Continuous Assessment Guide</b> Registration will be handled by the University of Kentucky. Please look for a registration flyer which will come by mail soon. By attending, you may qualify for CECC mini-grants to purchase an assessment tool.				
Saturday, March 10, 2007 8 AM - 3 PM PADD office	<b>"Orientation for Early Care &amp; Education Professionals"</b> Trainer: Cindy Graves Health, Safety, Sanitation; Child Abuse; and Recommended Practices. Mandatory training for all new licensed and certified child care staff. Registration deadline: March 3, 2007	1	CDA Subject: 1, 2, 3, 8	6	\$25

PURCHASE AREA DEVELOPMENT DISTRICT  
CHILD CARE RESOURCE & REFERRAL

JANUARY 2007 - MARCH 2007 TRAINING OPPORTUNITIES

Space is limited. Please register early. On-site registration is not allowed.

DATE / TIME LOCATION	TITLE / TRAINER DESCRIPTION / REGISTRATION DEADLINE	LEARNER'S LEVEL	CORE CONTENT / CDA	CLOCK HOURS	COST PER PERSON
Tuesday, March 13, 2007 6 - 9 PM PADD office	<b>"How &amp; Why To Use Observation and Documentation"</b> Trainer: Steve Givens Discover the appropriate use of techniques for assessing young children, such as observation and anecdotal records.  Registration deadline: March 6, 2007	1	Core Content: Child Assessment CDA Subject: 7	3	\$10
Saturday, March 17, 2007 8 AM - 3 PM Health Elementary School Call 270-538-4082 for directions.	<b>"Let's Get it Started"</b> Trainer: Betty Diles Appropriate for all ages, this training will focus on arranging the environment to include large group areas, small group areas, quiet areas, and interest areas for all ages.  Registration deadline: March 10, 2007  Co-sponsored by the Paducah - McCracken County Family Resource Centers	2	Core Content: Learning Environment & Curriculum CDA Subject: 1, 2	6	Free each center may register 3 staff
Tuesday, March 20, 2007 9 - 11 AM PADD office	<b>"An Introduction to Resources in Kentucky for Early Childhood Trainers"</b> Trainer: Will Dee Stahr This session is required for the Kentucky Early Childhood Trainer's Credential.  Registration deadline: March 13, 2007	1		0	Free
Thursday, March 22, 2007 6 - 9 PM PADD office	<b>"Numbers Know-How"</b> Trainer: Nona Bazzell Explore activities and opportunities appropriate to children's development that promote counting and number concepts.  Registration deadline: March 15, 2007	2	Core Content: Learning Environment & Curriculum CDA Subject: 1, 2	3	\$10
Saturday, March 24, 2007 8 AM - 3 PM PADD office	<b>"Math in The Classroom"</b> Trainer: Betty Diles Math is more than just counting. Facilitate children's exploration of concepts such as space, time, shape, size, and quantity in meaningful ways.  Registration deadline: March 17, 2007	2	Core Content: Learning Environment & Curriculum CDA Subject: 1, 2	6	\$20
Thursday, March 29, 2007 9AM - 12PM PADD office	<b>"STARS for KIDS NOW Overview"</b> with LaDonna Butler This is the required Overview for participating in the STARS for KIDS NOW program.  Registration deadline: March 22, 2007				Free
Saturday, March 31, 2007 8 AM - 3 PM PADD office	<b>"The Communication Connection"</b> Trainer: LaDonna Butler Learn tips and techniques for parent communication, including both verbal and written communication. Ideas for parent handbooks and newsletters.  Registration deadline: March 24, 2007	2	Core Content: Family & Community Partnerships CDA Subject: 4	6	\$20

## PADD / Child Care Resource & Referral Registration Form for Professional Development Opportunities

(Please use only one registration form for each training.)

Name of licensed / certified center: \_\_\_\_\_

Circle one: \_\_\_\_\_  
 Type I    Type II    Certified    Registered    Other

Center phone number: \_\_\_\_\_

Director's Name: \_\_\_\_\_

Director's emergency phone number: \_\_\_\_\_

Training Date: \_\_\_\_\_

Training Title: \_\_\_\_\_

Amount enclosed: \$ \_\_\_\_\_  
 Make checks payable to "PADD".  
 Staff can not be registered until  
 payment is received.

**Mail registration form with payment to:**

**PADD / CCR&R  
 P O Box 588  
 Mayfield KY 42066**

**Registration Information:**

Training space is limited; all participants must be pre-registered and pre-paid. Registration is on a first-come, first-serve basis. Training registrations should be postmarked one (1) week prior to training. On-site registration is not available for CCR&R trainings. The CCR&R does not accept phone registrations. Registration fees are non-refundable unless the workshop is full or cancelled by the CCR&R office. You may request a "rain check" if you contact the CCR&R office 24 hours PRIOR to the training. There must be a minimum of 10 participants registered for training by the training registration deadline or the training session will be cancelled. Participants who arrive 20 minutes after the advertised training time will not be permitted to stay for the training. The CCR&R maintains children deserve well-supervised, active play opportunities that are not available at adult workshops. Participants will not be allowed to stay if they bring children. In the event of inclement weather, call 270-251-6171 to receive a voice-mail message regarding the status of the training.

**For more information on child care training, please call 270-247-7171 or 1-877-352-5183.**

1	Name of training participants (Please print clearly since this is how the name will appear on the certificate)	Check here if you need CEUs (if available)	Highest credential completed (HS, CCCC, CDA, AA, BS, MS)	Age group served (inf., todd., preschool, school-age, etc.)	Total years in child care	Does this training fit into the PD Plan? Yes or No
1						Yes or No
2						Yes or No
3						Yes or No
4						Yes or No
5						Yes or No
6						Yes or No
7						Yes or No
8						Yes or No
9						Yes or No
10						Yes or No

Special Accommodations Requested?

## Help Us Keep Your Information Current

To help us better serve your program and potential clients when we provide information in referrals to parents, we are asking that you notify us whenever your program experiences changes. When changes occur, the form below can be completed and mailed or faxed to our office, or you may call or e-mail us with changes if you prefer. The more up-to-date our database, the more accurate our referrals will be. Thank you for your assistance.



Date: \_\_\_\_\_

Center/Home Name: \_\_\_\_\_

Director Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

DAYS CARE PROVIDED							
	<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
<i>Start Time</i>							
<i>End Time</i>							

RATES				
<i>Age Group/Age Range</i>	<i>Daily Part-Time</i>	<i>Daily Full-Time</i>	<i>Weekly Part-Time</i>	<i>Weekly Full-Time</i>
<i>Birth to 12 Months</i>				
<i>12 to 24 Months</i>				
<i>2 to 3 Years</i>				
<i>3 to 4 Years</i>				
<i>4 to 5 Years</i>				
<i>5 to 6 Years</i>				
<i>6 Years or Older</i>				

CAPACITY/VACANCY INFORMATION			
<i>Age Group/Age Range</i>	<i>Licensed Capacity</i>	<i>Full-Time Vacancies</i>	<i>Part-Time Vacancies</i>
<i>Birth to 12 Months</i>			
<i>12 to 24 Months</i>			
<i>2 to 3 Years</i>			
<i>3 to 4 Years</i>			
<i>4 to 5 Years</i>			
<i>5 to 6 Years</i>			
<i>6 Years or Older</i>			

/my staff need training on the following topic: \_\_\_\_\_

/my staff would like a technical assistance visit from PADD staff.    Yes \_\_\_\_\_    No \_\_\_\_\_

Complete and return form to:

Beth Carrico, PADD/CCR&R  
 P O Box 588, Mayfield, KY 42066  
 Phone: 270-247-7171 or 1-877-352-5183  
 E-Mail: [beth.carrico@purchaseadd.org](mailto:beth.carrico@purchaseadd.org)  
 Website: [www.purchaseadd.org](http://www.purchaseadd.org)